ALEXANDER LEONG

2831 W 27th Ave Apt 304
Denver, CO 80211

719-661-4043
Alexander.Leong@gmail.com

Objective

An opportunity to utilize 3 years of IT experience by providing network and server support

Technical Proficiencies

- **Certifications**: Microsoft Certified IT Professional (MCITP) MCP ID# 6869064
- **Systems**: Windows XP/Vista/7, Windows Server 2000/2003/2008
- **Hardware**: Desktops, Laptops, Routers, Firewalls, Servers, Switches, Printers, Scanners
- **Software**: Exchange 2007/2010, Office, Blackberry Enterprise, Citrix XenApp, VMWare, Hyper-V
- **Networking**: TCP/IP, DHCP, DNS, LAN, WAN

Experience

2010 - Present **PlumChoice Business Services** Broomfield, CO

SERVER ADMINISTRATOR II

- Provide day-to-day operational support for Managed Services solutions including customer services, reporting, system and device management, and deployment of managed services tools to new customers
- Advised and managed the Help Desk Support Team as their Team Lead Supervisor
- Created and implemented processes for a new department

2010 - 2010 **Everon Technology Services** (Acquired by PlumChoice, Inc) Broomfield, CO

SERVER ADMINISTRATOR I

- Configured, installed, and administrated network infrastructure for over 140 small businesses
- Provided desktop configuration and phone support for end user software and hardware issues
- Administrated Windows, Exchange, Blackberry, and Citrix XenApp servers
- Responsible for network performance, security monitoring and policies, server backup, and application systems integration

2008 - Present **LC Signs & Construction, Inc.** Wheaton, MD

IT CONSULTANT / WEBMASTER

- Created and maintained company website and Outlook email systems
- Advised management on implantation, deployment, and administration of new IT systems
- Provided computer help desk support via telephone or in person with end-users
- Identified, isolated, and repaired computer equipment during preventative maintenance routines and performed diagnostics and troubleshooting of system issues

Education & Certifications

2011 - **MCITP** : Designing and Deploying Messaging Solutions with Microsoft Exchange Server 2010

2011 - **MCTS** : Microsoft Exchange Server 2010 - Configuration

2009 - **MCTS** : Configuring Windows Vista Client

2004 - 2008 **University of Colorado** Boulder, CO

- Bachelor of Arts, December 2008
- First Generation Scholarship Recipient, 2004 – 2008